



HARRISON FLEXIBLE BENEFITS

An Innovative Flex Plan

<http://harrisonflex.aibpa.com>

September 14, 2007

**RE: IMPORTANT INFORMATION ENCLOSED!
NEW PLAN RECORDKEEPER, WEBSITE**

Dear Participant:

Effective October 1, 2007, A&I Benefit Plan Administrators will be the Recordkeeper for the Flex Plan replacing EMJAY. While we reconcile accounts, **NO claims will be processed the week of October 1, 2007.** The Trust office will be assuming the recordkeeping duties for the Plan, and that means some exciting new changes. Below are answers to questions you might have about the changeover.

Q: Why the change?

A: The Trustees wished to improve service by having all information at one site and one place for customer service. Plus, the transition results in lower fees to the Trust.

Q: What does this mean to me?

A: Starting October 1, 2007, you will have a "one-stop shop" for online and customer service account information. Your account balance, contributions and distributions will be available to you at <http://harrisonflex.aibpa.com>. Click on *Access My Account* and go to the *My Account Link* in the center of the page. Follow the steps for registration, if it is your first time on the site. If you are already enrolled to view Harrison Health and Welfare eligibility and claims online, you will use the SAME logon and password.

Please note: For new users, it may take a few days for the Trust office to confirm your information in order to process your logon and password. To see your Flex information, once you are logged in, you will need to go to the *Eligibility, Flex & Contributions* tab. Then click on "Eligibility, Flex & Contributions." Once there you will see "Flex Plan" as one of your options.

You will be able to view your total account balance and your account balance by the subaccounts (Premium Reserve, Medical Reimbursement, Dependent Care & Wage Replacement). You will also be able to see any distributions, contributions and interest earned after October 1, 2007.

Q: How will claims processing be affected?

A: Your claims will be processed faster! Your medical reimbursement claims and dependent care claims will be paid daily, rather than weekly starting in October. This should speed up the time you get your check in the mail. However, wage replacement claims will be processed on Tuesday of each week.

Q: What about my past balances, contributions and distributions?

A: You will need to contact Harrison Flex Plan Client Services at 503-224-0048 or 800-547-4457 ext. 1681 to find out your past account balances, at the time of a given date of service.

Q: Will I still get quarterly statements?

A: Yes, your December 31, 2007 will be mailed by the Trust office and will look similar to the statement you currently receive from EMJAY. It will reflect your current future contribution election options, along with beginning balances, contributions, distribution, earnings and ending balances.

EMJAY will be mailing a final July 1- September 30, 2007 activity statement to your home in mid-October.

We know that changes to your Plan are sometimes uncomfortable and can cause concern. The Trust office is committed to making this transition smooth, and in the process, continue to increase our commitment to quality, personalized service for Harrison Flex Plan Participants.

Be sure to hold onto the enclosed materials.

Please remember that NO claims will be processed the week of October 1, 2007.

Should you have any questions, contact Harrison Flex Plan Client Services at 503-224-0048 or 800-547-4457 ext. 1681.

Sincerely,
Harrison Flex Plan Client Services

Encl.